

Minutes of 7th IQAC meeting

Venue Conference hall

Date: 31/08/22
Time: 11.30am.

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|----|------------------------|-----------|
| 1. | Dr. P.M. Mahesan | <u>Am</u> |
| 2. | Sri A.K. Mani | |
| 3. | Sri Rajeevan | |
| 4. | Dr. Kishor P | <u>RA</u> |
| 5. | Dr. Shika S. (HOD, CE) | <u>KS</u> |
| 6. | Aarathy S (Alumni rep) | <u>AS</u> |
| 7. | Sukanya G.K. (SRH) | <u>SG</u> |
| 8. | Sudheeb M | <u>SM</u> |

Agenda

1. Approval of minutes and action taken report of last IQAC meeting.
2. Approval of academy college academic calendar for odd sem 2022.
3. Review of even sem 2022 auditing report.
4. Review of NBT accreditation work.
5. Review of work progress by ISTK & IEE chapters.
6. Any other matters with the permission of chairman.

Discussion

The meeting started at 11.30 am. The IQAC coordinator briefed the agendas.

1. IQAC Co-ordinator presented the minutes & action taken report of the last

1. IQAC meeting - The IQAC approved the same. College academic calendar for odd sem 2022 was prepared and discussed in the IQAC. IQAC approved the calendar.
3. Auditing report for even sem 2022 was briefed by the IQAC co-ordinator. Auditor's remark on FQI was fair and he commended to appoint more number of faculty members to work PhD. The same was reported to management. Similarly the rating for key aspect Number of qualified technical staff was fair and this was also reported to the management.
4. NBA - Attainment under in progress. Budget details of college and department yet to be finalized.

5. The pgms conducted by IEEE chapter was discussed. Principal contemplated IEEE chapter of MDIT for conducting a number of pgms in the current academic year. The ISTE chapter was found to be inactive. Principal instructed ISTE to conduct a pgm and add more members to ISTE.

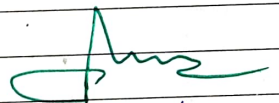
Programs conducted by IEEE chapter MDIT

- 1) Workshops on IoT, Intro to Arduino and Robotics and Intro to Engg. design & Web designing as a part of student Induction Programme
- 2) Membership development Training Workshop
- 3) IEEE Orientation Session
- 4) Webinar on Bureau of Indian Standards (BIS) - Educational Utilization Programme.
- 5) Webinar on Economics for optimizing returns from managerial decision making
- 6) Session on Introduction to IEEE Xplore
- 7) Competition conducted as part of International Women's Day
- 8) Webinar on Machine Learning using Python in Engg - day

6. There was discussion on the Programme for professional development program. It is planned to conduct on 14th and 15th September. All teaching and non-teaching staff must attend the program with out failage. The brochure for the program was discussed.

Action Taken Report on 7th TQAC meeting

1. College Academic calendar was published and displayed in notice boards of various departments.
2. Applications are invited for appointing more PhD holders.
3. Dr. Shikha, NBA coordinator delivered a class on attainment calculation.
4. The Professional development program was conducted successfully. Date



Principal
Chairman