

## INTERNAL AUDIT REPORT - ODD SEMESTER 2022

The internal auditing for odd semester 2022 was conducted as per procedure and the following details are noted:-

Some of the department specific files are missing. The details are specified in the checklist for 'department specific documents' attached with the report. The details of course files which are not submitted are listed below. Details of the incomplete course files are specified in the 'checklist for theory and practical' attached to the report.

### 1. Mechanical Engineering

MET 201 Mechanics Of Solid (Anwer Shahir) course file missing  
MEL 331 Machine Tools Lab 2 (Anwer Shahir) course file missing

PTA (except s3), Result analysis, Tutorial log, Activity point register etc are missing in the tutor files

### 2. Civil Engineering

S7 CE B Tutor file not submitted  
CET 201 Mechanics Of Solid (Anwer Shahir) course file not submitted  
S1 and s3 part time tutor file not submitted

### 3. Electronics and Communication Engineering

ESL 120 (Jithin George) Basic Civil Engineering Lab Course file missing

### 4. Computer Science and Engineering

MAT 101 (Dr. Chandrahasan) course file missing

### 5. Electrical & Electronics Engineering

ESL 120 (Jithin George) Basic Civil Engineering Lab Course file missing

*Heads of departments  
instrument  
four for  
Jithin*

*See the  
statements  
department  
proper directions  
necessity of the*

*complaint  
engineer*

*for  
Dr Ligisha P*

*25/9/22*


*PRINCIPAL*

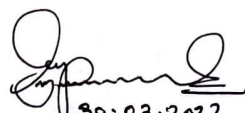
NOTE


1. BOOKS AVAILABLE IN THE DEPARTMENT LIBRARY ARE FOUND TO BE LESS.
2. IN STAFF EVALUATION ( FEED BACK) FILE THE NO. OF USERS (STUDENTS) COMPLETED IS FOUND TO BE VERY LESS. ✓
3. 2 STAFF EVALUATIONS ARE COMPULSORY IN EACH SEMESTER BUT SOME DEPARTMENTS HAVE SUBMITTED ONLY 1
4. SOME OF THE DEPARTMENTS ARE NOT HAVING FILES FOR PLACEMENT ACTIVITIES AND PLACED STUDENTS LIST. - specify ✓
5. SOME DEPARTMENTS ARE NOT HAVING INDUCTION PROGRAM FILE. ✓
6. NO STAFF OR STUDENT REGISTRATION IN NPTEL/ SWAYAM COURSE (CE, ME, EEE) FOR THE YEAR 2021-22 ✓
7. DEPARTMENT ASSOCIATION PROGRAMS CONDUCTED ARE VERY LESS IN THE YEAR 2021-22 (ECE -1Program, EEE-1Program)
8. SOME DEPARTMENTS DO NOT HAVE REMEDIAL FILE

Place before order  
Canned water is

  
HOD, ECE


  
HOD/EEE  
25/03/22

  
30.03.2022  
for HOD, ME

  
25/03/22

Dr Ligisha P

  
HOD, CE

  
HOD, CE

**M.Dasan Institute of Technology, Ulliyeri**  
**Electrical and Electronics Engineering**

**Reply to internal audit comments for odd semester 2022**

1. ESL120-Basic civil engineering lab course file-submitted on 19/04/2022
2. Placement activity and higher studies files has been regularized and submitted
3. Remedial files has been regularized and submitted




**HOD**  
Electrical & Electronics Engg. Dept.  
M Dasan Institute of Technology  
Ulliyeri, Kozhikode - 673 323

Submitted

In the internal audit report of the odd semester 2022, it is found that the course file of MAT 101 Linear Algebra and Calculus(Faculty: Dr. E . M. Chandrahasan) was missing. The class advisor informed the Maths department faculty but didn't submitted the file and not verified .

*Sanitha. M. A.*  
*Prin*  
*25/3/22*

  
Nithya V P

HOD

Department of CSE

M.Dasan Institute of Technology



## Submitted

In the odd semester internal audit for the year 2022, It was reported some anomalies for the subjects MET 201(Mechanics of Fluids), MEL 331(Machine Tools lab 2) and ME403 (Advanced Energy Engineering) by the auditing committee. The same was reported to the concerned faculty and some corrections are made by him. As the faculty has got admission for Phd Programme and currently he is on leave, still some documents are missing in the above said files.



JANISHALI.K.K

IQAC member.

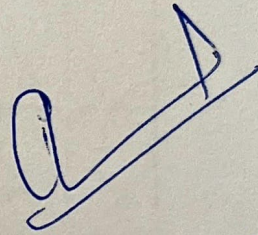


HOD,ME Department

M Dasan Institute of Technology.

Submitted

In the internal audit report for odd semester 2022 it was noted that ESL 120 Basic Civil engineering lab course file for ECE department was missing. The same was reported to the concerned staff. He has completed the course file and submitted ~~to~~ the same to HOD, ECE and the file was verified by the staff in charge (ECE department) of internal auditing cell.



Dr Ligisha P

HOD, ECE department,

M Dasan Institute of Technology.

I Got

Sreerha. S Babu .

Internal auditor - ECE